



## Board of Directors Regular Board Meeting Wednesday, September 28, 2022 MINUTES

---

**ATTENDED IN PERSON:** Chair Bree Maki, Vice Chair Jean Roth, Treasurer Lynn Gorski, Member Mary Urch, Member Don Leathers, Member Jason Marquardt, Clerk Monica Sveen-Ziebell

**ATTENDED VIA ZOOM:** Member Tess Arrick-Kruger

**EX-OFFICIO:** Steve Sallee

**STAFF:** Amy Grover, Sarah Ness, Trish Busch, Angie Radel (IEA)

---

The meeting was called to order at 5:31 PM by Chair Bree Maki. A quorum was declared.

Monica Sveen-Ziebell made a motion, seconded by Don Leathers to approve the agenda. The motion passed unanimously.

### HEARING OF REPORTS

**IEA Update** – Regional Manager Angie Radel gave an overview of IEA's partnership with SSC. IEA has been in Rochester for 35 years and a partner of SSC's for 30 of those years. They serve K-12 schools, hospitals, and some businesses. Currently, they are providing services for 38 SSC members. They provide services in the following areas: webinars and safety trainings, annual mock OSHA inspections, annual Town Hall Meeting, hazardous materials, indoor air quality, mechanical engineering, public health response, play structure and outdoor safety, and more.

**STEM Forward and Career Readiness Update** – SSC Program Manager, Sarah Ness, shared information related to STEM Forward. She is visiting K-12 partner schools to re-establish relationships with classroom educators as there has been so much transition over the past few years. These visits will work to build relationships, allow educators to share their STEM support needs and learn about ways to access the partnership and resources for their classroom. STEM Forward is also seeking applications for presenters for the Fall Educator Forum scheduled for Wednesday, November 9, from 4:30 to 7:30 PM, at SSC.

The Career Awareness team just wrapped up strategic planning with Cheryl Gleaser, and the Career Awareness website has been updated with our new goal statement. The Career Navigator team is looking forward to hosting a series of immersive regional events for K-12 schools to take part in over the next school year including foods tours in September, Construct Tomorrow and Manufacturing Tours in October and November, Immersive Healthcare Events in January, and the SE MN Welding Competition in April.

**Executive Director Report** - Steve Sallee provided several updates including: There will not be an October Board meeting due to the MSC Board Conference, SSC staff will join the Board for dinner at the November meeting, and information related to MHC and Medica. Steve is interested in partnering with a city zoning specialist to better serve local government and gain revenue. MDE is asking for RCE employees to partner with them in providing services under its COMPASS project, which was designed to support student learning recovery.

**Program Updates** - Amy Grover referred to the written report and shared the following updates: utilizing funding from MDH offered through SSC, Grand Meadow will be hosting two Althing Student Health Events for their 7-12 grade

students two times during the 2022-23 school year, SSC and MASA Region 1 are hosting the Legislative Breakfast on February 10, 2022, at Kasson-Mantorville School's Minnesota Wi-Fi Performing Arts Center. SSC is revamping our organization's website, Junior and Senior High Knowledge Bowl have almost 50 teams signed up and ready to compete in early October, and registration is now open for YAYA Middle school conference, which happens at SSC on October 27, 2022.

## **CONSENT AGENDA**

Monica Sveen-Ziebell made a motion, seconded by Lynn Gorski, to approve and accept the items on the consent agenda, including Minutes of the Last Meeting, Balance Sheet, Revenue Expense, and Bills. The motion passed unanimously.

## **SPECIFIC AGENDA**

Monica Sveen-Ziebell made a motion, seconded by Jason Marquardt, to approve SSC's role as fiscal host of MN STEM Ecosystem, MN STEM Ecosystem Budget, the Agreement between SSC and Ignite, along with the Job Description and Band and Grade. The motion passed, with Bree Maki abstaining.

Jason Marquardt made a motion, seconded by Jean Roth, to approve the rescinding offer of Deborah Dow as MDH Regional Social Worker.

Mary Urch made a motion, seconded by Tess Arrick-Krueger, to approve the hiring of Cheryl Wendt as Regional Social Worker as part of the MDH Workforce Grant. The motion passed unanimously.

Don Leathers made a motion, seconded by Lynn Gorski, to approve Board of Directors Election Schedule, Call for Nomination-Education and Call for Nomination-Local Government. The motion passed unanimously.

Jason Marquardt made a motion, seconded by Jean Roth, to approve the annual Designation of Identified Official with Authority (IOWA). The motion passed unanimously. Chair Bree Maki - Yes, Vice Chair Jean Roth - Yes, Treasurer Lynn Gorski - Yes, Member Mary Urch - Yes, Member Don Leathers - Yes, Member Jason Marquardt - Yes, Clerk Monica Sveen-Ziebell – Yes, Member Tess Arrick-Krueger - Yes

Monica Sveen-Ziebell made a motion, seconded by Tess Arrick-Krueger, to approve membership for City of Lake City. The motion passed unanimously.

## **ADJOURNMENT AND NEXT MEETING**

Lynn Gorski made a motion, seconded by Mary Urch, to adjourn the meeting at 6:52 PM. The motion passed unanimously.

The next SSC Board meeting will be held on Wednesday, November 16, 2022, at 5:30 PM.

Respectfully submitted by,  
Trish Busch  
Administrative Assistant

**2022 Meeting Schedule - 5:30 PM**

~~Wednesday, January 26, 2022 (ANNUAL MEETING)~~  
~~Wednesday, February 23, 2022 (VIRTUAL)~~  
~~Wednesday, March 23, 2022~~  
~~Wednesday, April 27, 2022~~  
~~Wednesday, May 25, 2022~~  
~~Wednesday, June 22, 2022 (VIRTUAL)~~  
~~JULY – NO MEETING~~  
~~Wednesday, August 24, 2022~~  
~~Wednesday, September 28, 2022~~  
OCTOBER – MSC BOARD CONFERENCE  
Wednesday, November 16, 2022  
Thursday, December 15, 2022 (VIRTUAL)

**2023 Meeting Schedule - 5:30 PM**

Wednesday, January 25, 2023 (ANNUAL MEETING)  
Wednesday, February 22, 2023 (VIRTUAL)  
Wednesday, March 22, 2023  
Wednesday, April 26, 2023  
Wednesday, May 24, 2023  
Wednesday, June 28, 2023  
JULY – NO MEETING  
Wednesday, August 23, 2023  
Wednesday, September 27, 2023  
OCTOBER – MSC BOARD CONFERENCE  
Wednesday, November 15, 2023  
Wednesday, December 20, 2023 (VIRTUAL)